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- I. Call to Order - Kelsie McClendon, Chair
- a. Kelsie McClendon, Chair called the meeting to order at 9:41 a.m.
- II. Roll Call - Nancy Avina, Board Liaison
- Members:
- |                        |                      |                      |                      |
|------------------------|----------------------|----------------------|----------------------|
| April McLaughlin (A)   | Kim Hall (P)         | Patricia Wallace (P) | Tim Stump (P)        |
| Belinda Hanson (P)     | James Marshall (A)   | Paul Magallanez (A)  | Tony Maldonado (A)   |
| Blair Liddicoat (P)    | Jim Godfrey (P)      | Rick McCartney (A)   | Vanessa Andersen (A) |
| Bonnie Thoi (P)        | Karen Poole (A)      | Robin Schaeffer (P)  | Frank Armendariz (A) |
| Che Collins (P)        | Kayong Holston (P)   | Rodney Pack (P)      | Paula Wright (A)     |
| Chevera Trillo (P)     | Kelsie McClendon (P) | Shawn Hutchinson (P) |                      |
| Christoph Hilscher (A) | Marie Sullivan (P)   | Shellie Fey (P)      |                      |
| Donna Pettigrew (P)    | Melissa Rafalski (A) | Steve Troxel (P)     | *Quorum (18)         |
- III. Pledge of Allegiance - Kelsie McClendon, Chair
- IV. Approval of Minutes
- a. Marie Sullivan made motion to approve; Jim Godfrey seconded motion
- V. Action Items
- a. No action items
- VI. Bi-laws
- a. Michelle Woods and Patricia Wallace creating bi-law draft will have next week in draft form for board member review and feedback. Next board meeting finalize bi-laws.
- VII. WIOA Implementation
- a. Kelsie gave update; staff is meeting with Phoenix staff regional approach from operation standpoint. Workforce systems committee taking project management portion from board perspective. Exploring and articulating collaboration with City of Phoenix board. WIOA goes into effect July 1<sup>st</sup> with 2 year implementation timeframe.
- b. Marie updated on systems task force regarding recommendation of Limited VS Unlimited funding. Recommendation was to go Limited after data research.
- VIII. Pinal County Local Workforce Investment Re-designation
- a. Patricia provided update on Pinal County Re-designation. 6 week discussion with State of AZ and Governor's office, looking at regionalism. Pinal and Gila County dissolving consortium. Pinal officially approached Maricopa County will be acquired. Will be an acquisition, analyzing information and data, formal recommendation will be made to the board in a special meeting January. In place by July 1<sup>st</sup>.
- b. Project falls under Terry Farrell, Regional Manager
- IX. LWIB and Youth Council Retreat Recap
- a. Kelsie gave retreat recap, feedback, and discussion
- b. Youth council will continue, will be an advisory group to board.
- c. Proposed June 17<sup>th</sup> meeting, turned into Retreat

***HSD Mission Statement:***

*To provide education, employment, shelter, and basic needs services to individuals, families, and communities so they can enhance their opportunities for physical, social, and economic well-being*



- X. Goodwill Senior Community Services employment Program
  - a. Terry gave background on CSEP. Goodwill coming back into centers providing CSEP services to those 50 – 55 + of age. Agreements at County Attorney’s office will have by next board meeting
- XI. Workforce Development Division Strategic Goals
  - a. Bruce Liggett, Director of Human Services provided handouts and reviewed information on strategic goals, HSD partnership principles. Reviewed mission, vision, values.
  - b. Department Level goals, structures, 3-5 major goals for each division
  - c. Overview of Smart Justice Initiative
  - d. Patricia reviewed division goals and justice initiative, Terry taking the lead.
- XII. Apprenticeships
  - a. Operating Engineers Apprenticeship program – Terry provided update. Handout was given Apprentice Impact report 2014. Will be data driven and customer focused. Discussion on apprenticeships.
- XIII. Task Force Participation
  - a. Calendar was given with next year’s meetings, we will stick to calendar as much as possible
  - b. Looking into getting more membership representation
- XIV. Task Force and Committee Updates
  - a. Updates were given on each individual sector
    - i. Jim Godfrey gave Aerospace & Defense and Manufacturing update
    - ii. Donna Pettigrew gave Bio-Science and Healthcare update
    - iii. Steve Troxel gave Information Technology and Service Businesses update
    - iv. Rodney Pack gave Construction, Trades, and Renewable Energy update
    - v. Kelsie McClendon gave Logistics and Transportation update
    - vi. At Large Industries
    - vii. Membership
    - viii. Marie Sullivan gave Workforce Systems update
    - ix. Tony Maldonado gave Youth update
      - 1. Chevera requested copy of youth study reviewed
    - x. Kelsie McClendon gave Executive update
      - 1. Presenting WIOA update to AZ society for Human Resources management law legislative conference
      - 2. Standard report for Sector Task Forces put together
      - 3. Invitation for anyone to come forward for Chair Role
- XV. Maricopa Workforce Connections Update
  - a. Stacey Faulkner provided snapshot for center traffic
  - b. Business Service team update and supervisor introduction Diana Diaz
  - c. MWC Business Center at Goodwill vacant space 101 and Indian Bend used for recruitments, Goodwill teaching some workshops at MWC centers Resume and Interview
  - d. Arizona Job Centers opportunity to expand to Wickenburg, co-fund position mix between case manager/BAC/trainer. Provide WIA services at Library
  - e. Welcome team supervisor introduction Tina Wadham
- XVI. Economic Development Update
  - a. No economic development update
- XVII. Member updates

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- a. Karen Poole Retiring January 3, 2015, Seth Dyson Director of Workforce Development will be replacing nomination pending
- b. Kim Hall replacing Holly Schor, Tony Maldonado made motion to approve; Jim Godfrey seconded motion
- c. Marie Sullivan Executive Committee member, Kelsie McClendon Appointed Marie Sullivan
- d. Board Member recruiting

XVIII. Maricopa Human Capital Collaborative Update

- a. Update on MHCC next meeting will be held on December 18, 2014 at Phoenix Downtown College

XIX. Call to the Public

- a. Oaths to Clerk of the board COB Friday, 12/19!

XX. Adjournment

- a. Kelsie McClendon, Chair made motion to adjourn meeting at 11:45 a.m.
- b. Jim Godfrey made motion to approve; Rodney Pack seconded motion

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